**IIBA OO Chapter – Annual General Meeting Minutes June 20th, 2017**

**Location:** Ottawa Police Association (141 Catherine St.)

**Date and meeting time:** 20th June 2017. From 5:40pm – 7:30pm.

**Attendance in person:** 25 attendees/ 22 voting members.

**1. Call to Order**

* Outgoing VP Marketing Ronald Roach called the meeting to order. The Corporate sponsors were thanked for their continuing participation. Muriel Richards of the Algonquin Corporate Training Centre was invited to share her reflections on the College’s ongoing support of the local chapter.

**2. President’s Report:**

* Outgoing President Moeed Israr presented the year’s highlights and thanked the outgoing Board Members. The full presentation can be found at the link below.

<https://drive.google.com/open?id=0BxmfdAmU83EEMHdUY0t2OTFpZ1k>

**3. Treasurer’s Report**

* Treasurer Alexei Samarets presented the financial report that illustrated reduced expenditures during the year. The full report is available in the link provided above.
* The floor discussed that for next year an Independent Reviewer should have a minimum level of qualifications. In addition, the review should be finalized a minimum of 40 days prior to the next AGM. The Board will discuss the level of qualifications required for the next Independent Reviewer.

**4. Bylaw Amendments**

* No Bylaw amendments were tabled.

**5. Call for any motions from the floor**

* No new motions were called but the following motions were amended:
	+ 3b: To bring a resolution to the floor acknowledging that the standard notice period was missed.
	+ 3c: To appoint an Independent Reviewer for the Financial Review (not an auditor).

**6. Approval of Board Decisions**

* No decisions needed ratification from the floor members.

**7. Elections**

Leaving the Board:

- Ronald Roach: VP Marketing

- Preethi Subramanyam: VP Professional Development

- Priyanka Gupta: VP Membership

Remaining on the Board: (In 2017-18 capacity)

- Emily Tom: President

- Alexei Samarets: Treasurer

- Joelah Shelagh: VP Communications

- Adina Manoli: VP Global Relations

- Moeed Israr: Past-President

Joining the Board:

- Garrett Rice: VP Marketing

- Nancy Beatson: VP Certifications

- Alec Lumsden: VP Member Services

- Lucie Miguel: VP Professional Development

- J-P Thompson: Secretary

**8. Future view**

* Incoming President Emily Tom presented her objectives for the next year, with a focus on increased brand recognition through Marketing strategies, Outreach to other IIBA local chapters, and Mentorship strategies.

**9. Close of AGM Business Meeting**

* Ronald Roach officially closed the meeting after the elicitation session, approximately 7:30pm.

Annual General Meeting

Business Meeting Motions

Standard Motions to be Addressed

***Agenda item 2 - Minutes***

MOTION: To approve the minutes of the previous General Meeting of the Membership

Moved – J-P Thompson

Second – Nancy Beatson

**Passed** ~~Failed~~  22 for 0 against 0 abstain

***Agenda item 3 – Finances***

MOTION: To approve the financial report as presented by the Treasurer

Moved – Michael Lachapelle

Second – Muriel Richards

**Passed** ~~Failed~~  22 for 0 against 0 abstain

3b) MOTION: To bring a resolution to the floor acknowledging that the standard notice period was missed.

Moved – Michael Lachapelle

Second – Nancy Beatson

**Passed** ~~Failed~~  22 for 0 against 0 abstain

3c) MOTION: To appoint an Independent Reviewer for the Financial Review

Moved – Alexei Samarets

Second – Campbell Ferenbach

**Passed** ~~Failed~~  21 for 0 against 1 abstain

***Agenda item 7 –Elections***

MOTION: Approve the slate of candidates for the Board positions

Moved – Muriel Richards

Second – Peter Kavs

**Passed** ~~Failed~~  22 for 0 against 0 abstain

MOTION: Approve the slate of appointments for the Board positions

Moved – Ronald Roach

Second – Alexei Samarets

**Passed** ~~Failed~~  22 for 0 against 0 abstain

***Agenda item 9 – Close***

MOTION: To close the General Meeting of the membership.

Moved – Ronald Roach

Requires no second