



IIBA Ottawa-Outaouais Chapter

ECBA™/CBAP®/CCBA® Study Group
September 2018

Nancy Beatson, CBAP

Session	Date	Chapter	Topic
1	Sep 25	1 2	Introduction BA Key Concepts
2	Oct 23	3	BA Planning & Monitoring
3	Nov 27	4	Elicitation & Collaboration
4	Dec 12	5	Requirements Life Cycle Management
5	Jan 22	6	Strategy Analysis
6	Feb 26	7	Requirements Analysis & Design Definition
7	Mar 26 (tent.)	8	Solution Evaluation
8	Apr 23 (tent.)	9	Underlying Competencies
9	May 28 (tent.)	10	Techniques
10	Jun 25 (tent.)	11	Perspectives End-of-Session Game



Agenda

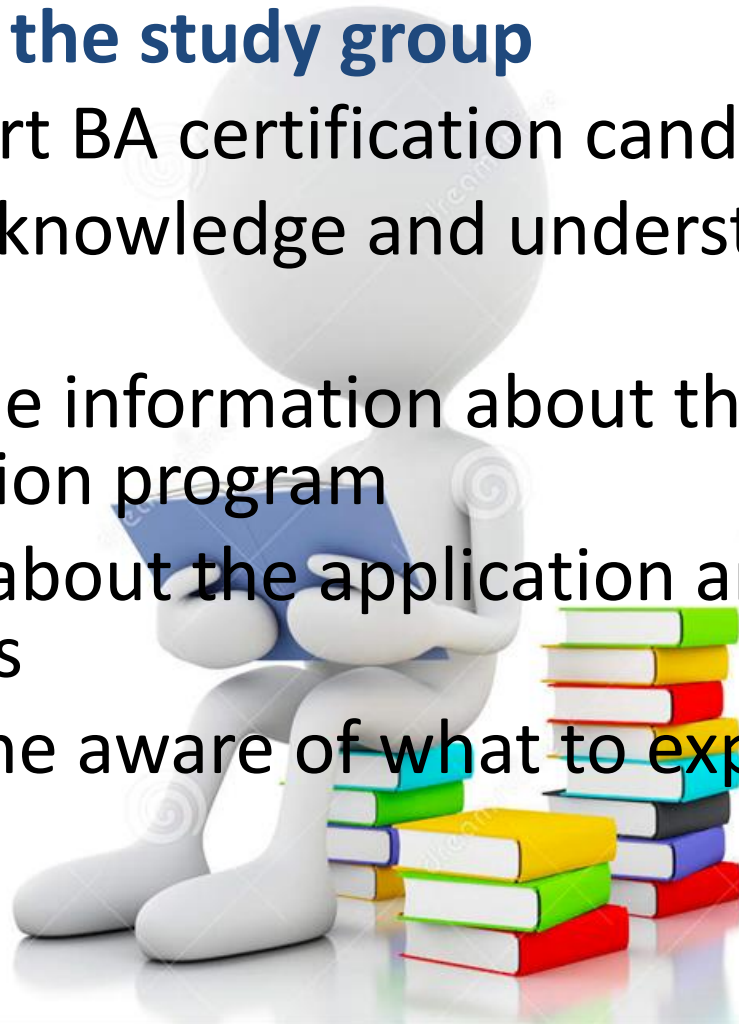
- Introductions
- Purpose of the study group
- IIBA certification program
- Certification process
- Chapter 1 – Introduction
- Chapter 2 – Business Analysis Key Concepts
- Pop Quiz

Introductions

- Name
- Current assignment / project / activity
- Your stage in the BA certification process:
 - My exam is booked!
 - All registered... just studying
 - Thinking about it
 - Business analysis? What's business analysis?

Purpose of the study group

- To support BA certification candidates
- To share knowledge and understanding of the concepts
- To provide information about the IIBA certification program
- To learn about the application and exam processes
- To become aware of what to expect when writing the exam



IIBA Certification Levels

	Entry Certificate in Business Analysis™ (ECBA™)	Certification of Capability in Business Analysis™ (CCBA®)	Certified Business Analysis Professional™ (CBAP®)
Exam Length	1 hr	3 hrs	3.5 hrs
# Questions	50 competency-based	130 scenario-based	120 case study-based
Work Experience	No	3750 hrs in past 7 yrs	7500 hrs in past 10 yrs
Professional Development hours	21 in past 4 yrs	21 in past 4 yrs	35 in past 4 yrs
References?	No	Yes	Yes
Code of Conduct	ECBA	CCBA	CBAP
Intended for	New grads, people changing careers	Doers, perform BA with competency, 2 to 3 years BA experience	Experienced BAs, SMEs, > 5 years BA experience

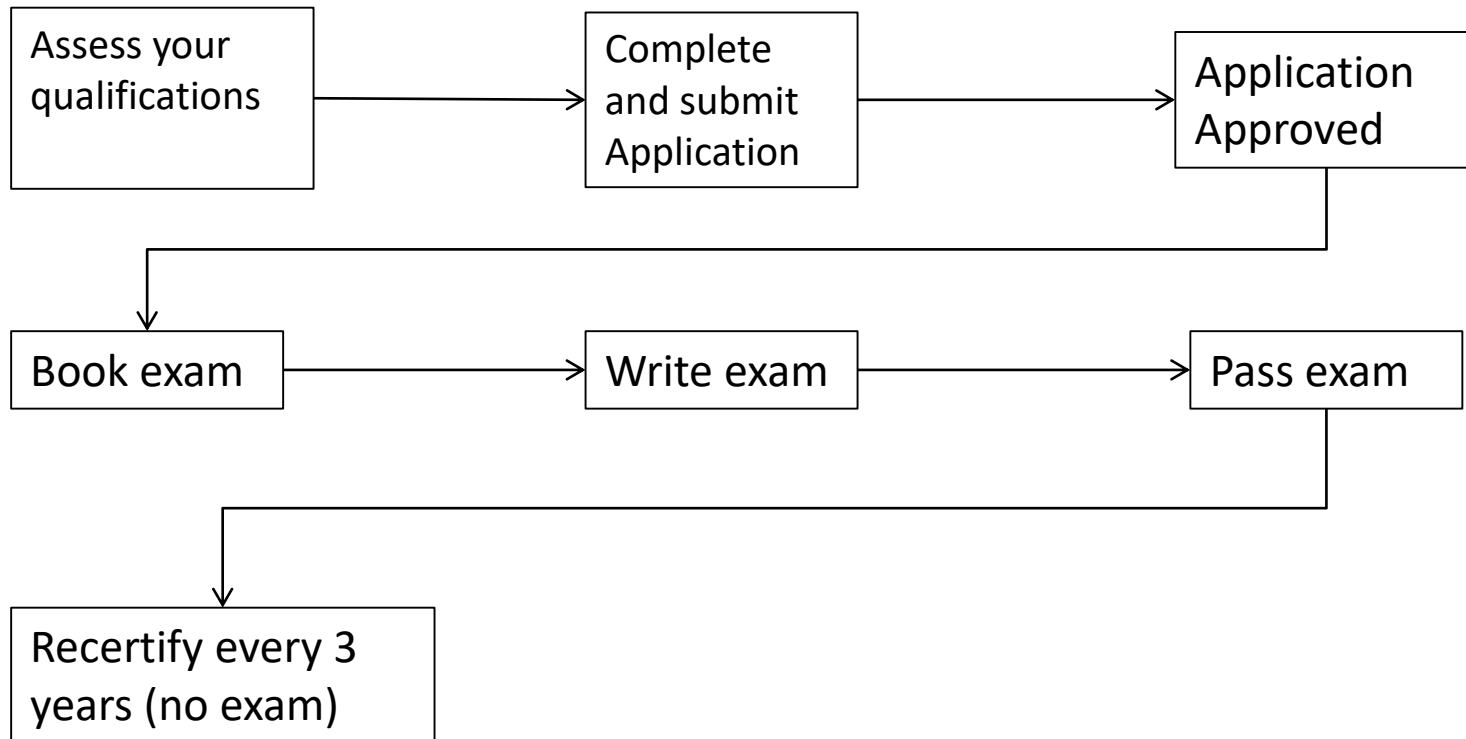
IIBA Certification Pricing

	IIBA Member	Non-Member
ECBA™		
Application Fee	\$60 USD	\$60 USD
Exam Fee	\$110 USD	\$235 USD
<i>Retake Fee</i>	\$85 USD	\$195 USD
CCBA[®] & CBAP[®]		
Application Fee	\$125 USD	\$125 USD
Exam Fee	\$325 USD	\$450 USD
<i>Retake Fee</i>	\$250 USD	\$375 USD
Recertification Fee	\$85 USD	\$120 USD
IIBA[®] AGILE ANALYSIS CERTIFICATION		
Exam Fee	\$250 USD	\$375 USD
<i>Retake Fee</i>	\$200 USD	\$325 USD
Recertification Fee	\$85 USD	\$120 USD

Note: HST/GST applies

Source: <http://www.iiba.org/Certification-Recognition/Certification/pricing.aspx>

CCBA & CBAP Certification Process



Need more information on certification?

- IIBA Mult-Level Certification Handbook
 - refer to <http://www.iiba.org/certification-handbook/intro-cert-framework-intro.htm>
- IIBA Certification Program FAQs
 - refer to <http://www.iiba.org/Certification-Recognition/Certification-FAQs.aspx>

> Chapter 1 - Introduction

1.1 Purpose of the *BABOK*[®] *Guide*

1.2 What is Business Analysis?

1.3 Who is a Business Analyst?

1.4 Structure of the *BABOK*[®] *Guide*

1.1 Purpose of the *BABOK*[®] Guide



- Define BA profession, common practices
- Define skills necessary to perform BA work
- Provide others with understanding of skills and knowledge they can expect of a skilled BA

1.1 Purpose of the *BABOK*[®] Guide – cont'd

- 6 Knowledge Areas:
 - BA Planning & Monitoring (Ch 3)
 - Elicitation & Collaboration (Ch 4)
 - Requirements Life Cycle Management (Ch 5)
 - Strategy Analysis (Ch 6)
 - Requirements Analysis & Design Definition (Ch 7)
 - Solution Evaluation (Ch 8)

1.2 What is Business Analysis?

Business analysis is the practice of enabling change in an enterprise by defining needs and recommending solutions that deliver value to stakeholders

1.3 Who is a Business Analyst?

- Name some job titles of people who perform business analysis

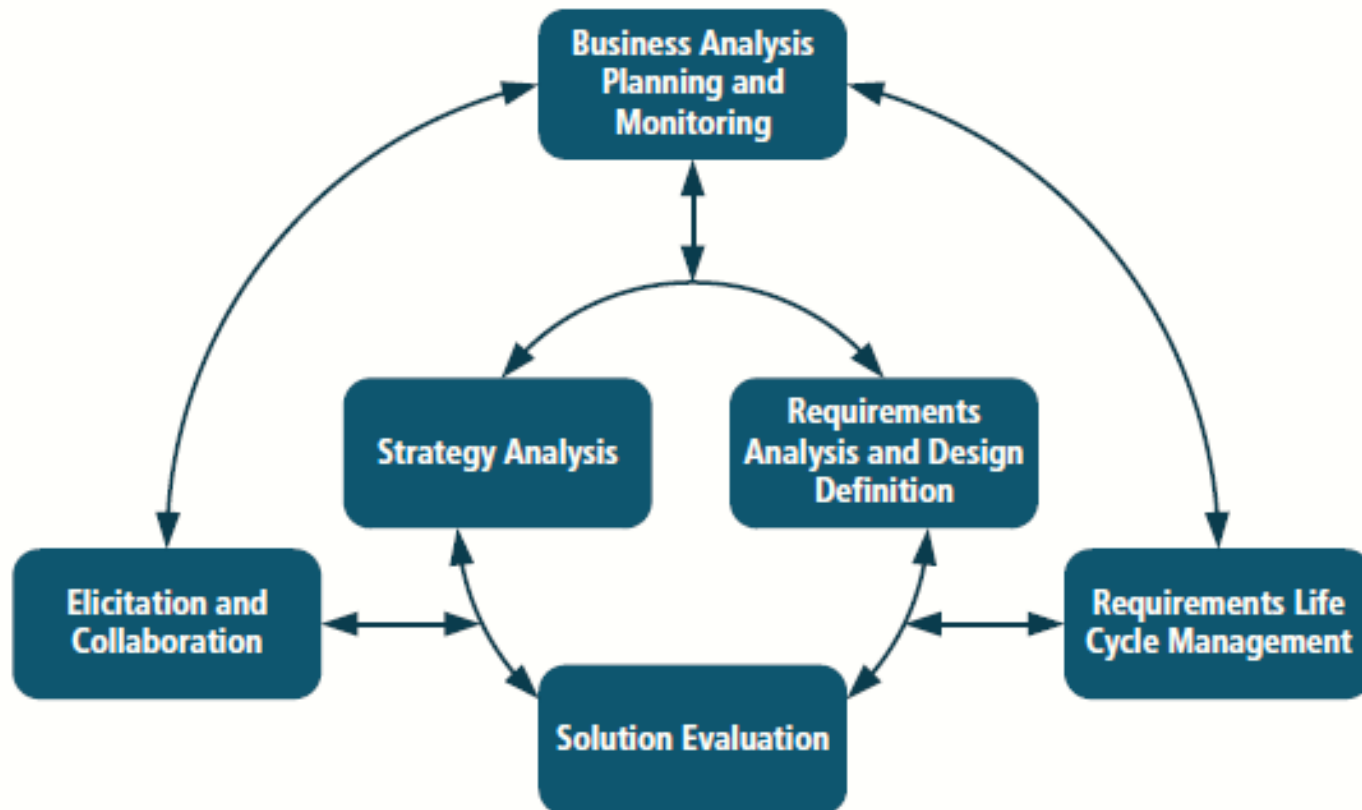


1.4 Structure of the *BABOK*® Guide v3

- BA Key Concepts (Chapter 2)
- 6 Knowledge Areas (Chapters 3-8)
- Underlying Competencies (Chapter 9)
- Techniques (Chapter 10)
- Perspectives (Chapter 11)

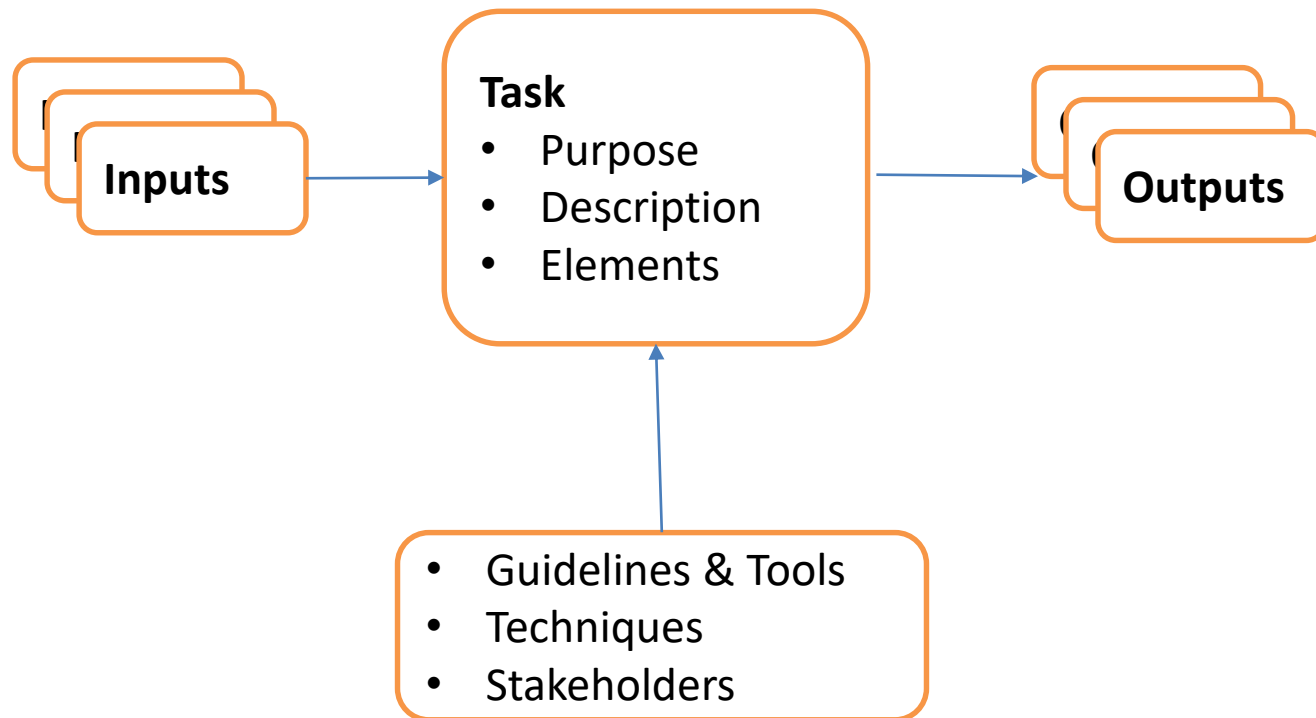
1.4 Structure of the *BABOK*[®] Guide v3 – cont'd

- Relationships between Knowledge Areas:



1.4 Structure of the *BABOK*[®] Guide v3 – cont'd

- Example of components of a Knowledge Area:



> **Chapter 2 – Business Analysis Key Concepts**

2.1 The Business Analysis Core Concept Model™
(BACCM™)

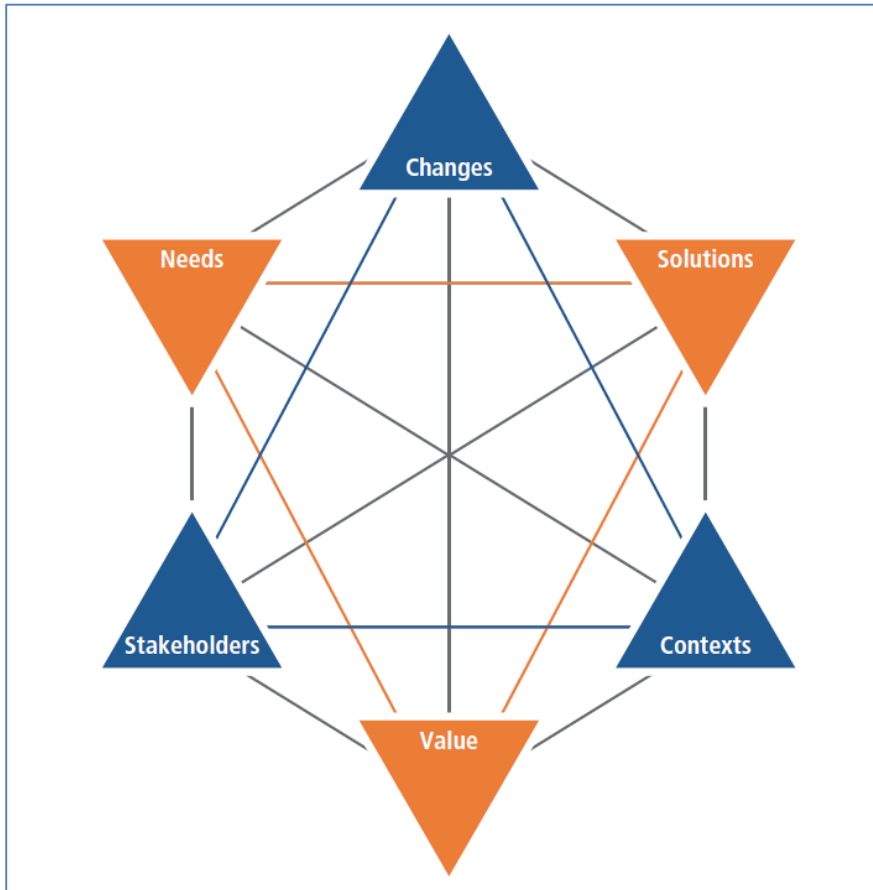
2.2 Key Terms

2.3 Requirements Classification Schema

2.4 Stakeholders

2.5 Requirements and Designs

2.1 Business Analysis Core Concept Model™ (BACCM™)



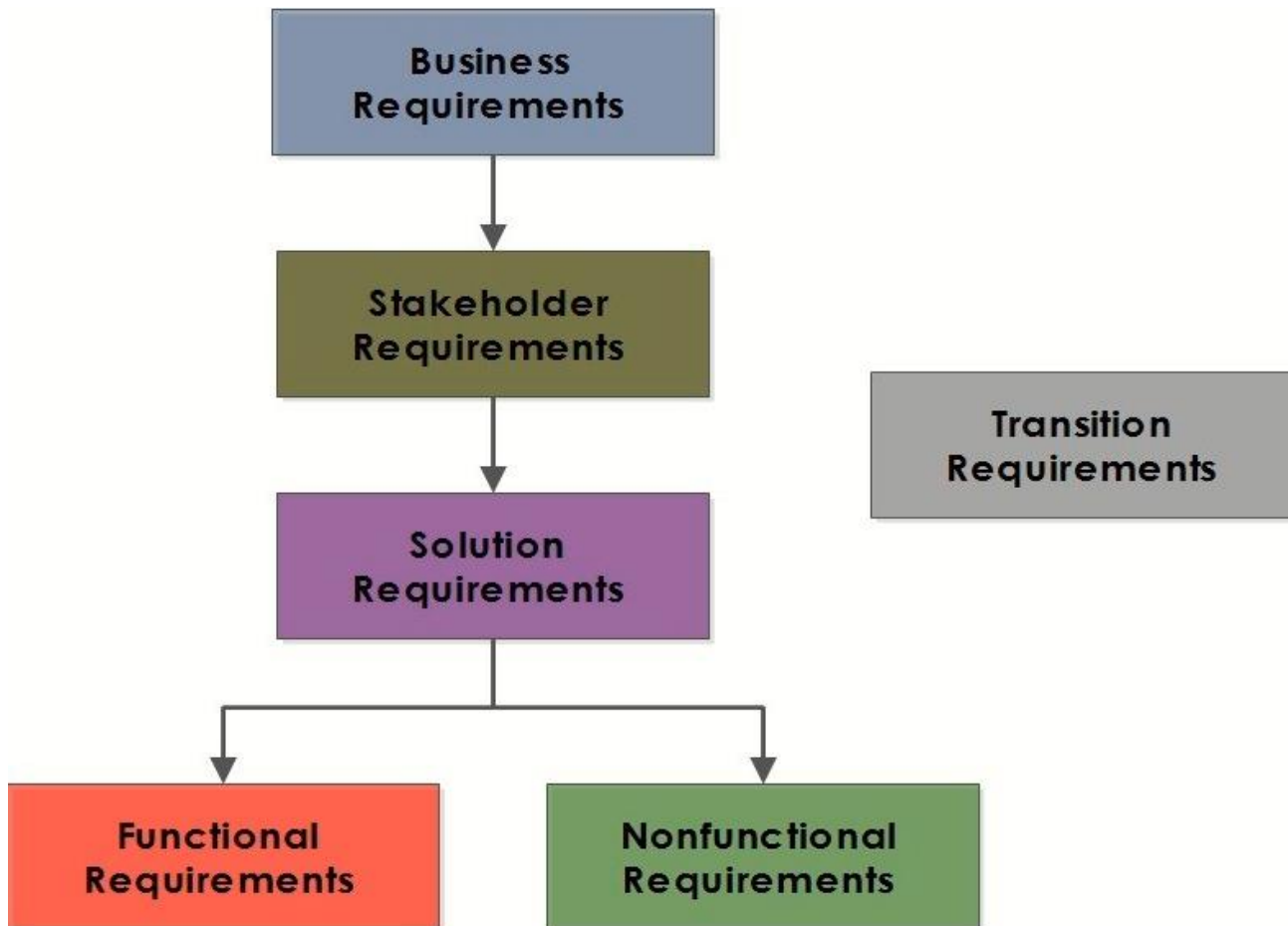
- What kinds of changes are we doing?
- What are the needs we are trying to satisfy?
- What are the solutions we are changing or creating?
- Who are the stakeholders involved?
- What do the stakeholders value?
- In what context is the solution?

2.2 Key Terms

- Business Analysis
- Business Analysis Information
- Design
- Enterprise
- Organization
- Plan
- Requirement
- Risk



2.3 Requirements Classification Schema



2.4 Stakeholders

- Can be a group or an individual
- What roles can some stakeholders take on?



2.5 Requirements and Designs

- Requirements are focused on needs
- Design is focused on solution



- 10 questions
- Open-book
- Make note of or take a photo of your answers if you want to grade yourself

Upcoming Events:

- **(Sep 29) Skills Workshop: Co-creative Leadership**
 - Saturday, Sep 29, 2018 - 8:15 am to 4:30 pm
 - Algonquin College Corporate Training Centre 340 Albert Street, 11th Floor

- **(Oct 16) October Chapter Meeting**
 - Tuesday, Oct 16th - 5:00 to 7:30 pm
 - Feature Presentation: **TBA**
 - Ottawa Police Association, 141 Catherine St, Ottawa

- **(Oct 23) October Study Group Session**
 - Tuesday, Oct 23rd – 6:00 to 7:30 pm
 - Chapter 3 – BA Planning and Monitoring

Study group materials are available for download at the Ottawa-Outaouais Chapter website

- <https://ottawa-outaouais.iiba.org/ecbar-ccbar-cbapr-study-groups>





Get on the Chapter Mailing List

From the IIBA Ottawa-Outaouais homepage, go to ottawa-outaouais.iiba.org → News → Newsletter Subscription

<https://ottawa-outaouais.iiba.org/newsletter-subscription>

Questions?



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